

1ST ANNUAL PHILIPPINE TRADE SHOW

DECEMBER 14 - 16, 2006

DECORATING CONTRACTOR:

ICES

1004 Makepono Street

Honolulu, HI 96819

Phone (808) 832-2430 Fax (808) 832-2431

EXHIBIT SITE:

HAWAII CONVENTION CENTER

SHOW COLORS:

BOOTH EQUIPMENT:

Each 10' x 10' Drape Booths Includes:

8' High **COLOR TBD** Back Drape

3' High **COLOR TBD** Side Drape

7" X 44" ID Sign

EXHIBIT HALL CARPET:

TBD

DISCOUNT PRICE DEADLINE DATE:

In order to receive advance order discount rates listed on the price sheet, we must receive your order and payment by **Monday, November 27, 2006.**

SHOW SCHEDULE:

EXHIBITOR MOVE-IN

WEDNESDAY

DECEMBER 13

8:00 A.M. TO 8:00 P.M.

EXHIBIT HOURS

THURSDAY

DECEMBER 14

10:00 A.M. TO 6:00 P.M.

FRIDAY

DECEMBER 15

10:00 A.M. TO 10:00 P.M.

SATURDAY

DECEMBER 16

10:00 A.M. TO 8:00 P.M.

EXHIBITOR MOVE-OUT

SATURDAY

DECEMBER 16

8:30 P.M. TO 11:00 P.M.

SUNDAY

DECEMBER 17

8:00 A.M. TO 2:00 P.M.

All Exhibitor materials must be removed from the exhibit facility by **SUNDAY, DECEMBER 17 @ 2:00 P.M.**

All carriers must check-in no later than **SUNDAY, DECEMBER 17 @ 1:30 P.M.** ICES will begin rerouting on **SUNDAY, DECEMBER 17 @ 2:00P.M. (HST).**

ICES SERVICE DESK HOURS

We will have staff available at show site at our ICES Service Desk as follows:

WEDNESDAY

DECEMBER 13

8:00 A.M. TO 8:00 P.M.

THURSDAY

DECEMBER 14

10:00 A.M. TO 6:00 P.M.

FRIDAY

DECEMBER 15

10:00 A.M. TO 10:00 P.M.

SATURDAY

DECEMBER 16

10:00 A.M. TO 11:00 P.M.

SUNDAY

DECEMBER 17

8:00 A.M. TO 2:00 P.M.

SHOW INFORMATION SHEET

ICES

(International Convention & Event Services)

Dear Exhibitor,

We are pleased the Association has selected ICES as your Official Service Contractor. Our objective is to make your exhibit a success.

DISCOUNTED PRICES

Please take some time and read through the packet carefully. It contains information with rates and services provided by ICES. It is very important you process and place your order before **MONDAY, NOVEMBER 27, 2006** (top right hand corner of each order form page), to take advantage of the discounted prices. **WE DO NOT ACCEPT PHONE ORDERS.** All orders must be placed by mail or fax. The deadline date for **advance prices** is as noted on the top of each order form. **All late orders are subject to an increase of the advance prices.**

PAYMENT:

ICES require payment in full at the time the services are ordered. Payment can be made by credit card (Visa, MasterCard, Discover Card, AMEX or JCB), as well as wire transfers, checks and cash. We require that you provide a credit card authorization with your initial order. This may be used in the event additional services are required which are not covered with your advanced order payment.

TRANSPORATION:

For those requiring transportation, ICES currently uses these companies who will be able to assist you in meeting your needs. **Please note: container dimensions are: 88" width x 88" height x 39-1/2' deep or 88" width x 102" height x 44-1/2' deep**

<u>AIR FREIGHT</u>	<u>SURFACE</u>	<u>OCEAN</u>	<u>INTERNATIONAL</u>
BAX GLOBAL Ph #808-836-2311	G.I. TRUCKING Ph #800-541-1670 Ext. 2561	ICES Ph #808-832-2430	H2O LOGISTICS, LLC Ph #800-311-0911 or #310-324-8955

If you choose to use another carrier, please have your advance shipment freight sent to:

ICES HONOLULU WAREHOUSE LOCATION
Attn: ICES – 1ST ANNUAL PHILIPPINE TRADE SHOW
1004 Makepono Street
Booth # _____/Exhibiting Company's Name
Honolulu, HI 96819 Phone #808-832-2430

ICES will also have staff members on site at the ICES Service Desk during exhibitor set-up and throughout the show to assist you.

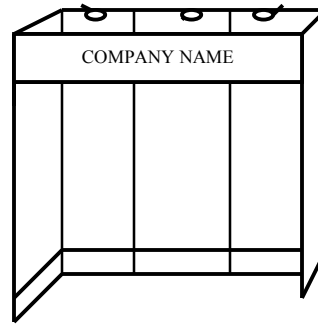
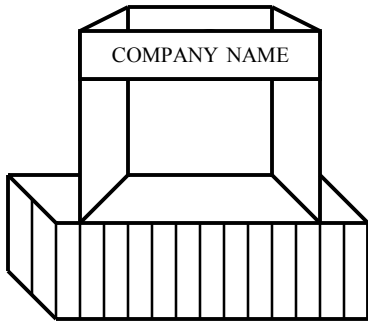
We look forward to working with you. **MAHALO!**

11. THE OFFICIAL ELECTRICAL CONTRACTOR MUST DO ELECTRICAL WORK UNDER CARPETS. All wiring on the floor must be Type "SO" cord, insulated to qualify for "extra hard usage" and must be No. 12AWG, or larger, and must be protected against damage.
12. ALL TEMPORARY WIRING MUST BE ACCESSIBLE AND FREE FROM DEBRIS AND STORAGE MATERIALS. Hard walled booths must have power supplies dropped within the booth.
13. NO STORAGE OF ANY KIND IS ALLOWED BEHIND BOOTHS OR NEAR ELECTRICAL SERVICE. Materials necessary to the exhibit must be stored within the exhibit. Electrical cords and connectors must be accessible and shall not be covered.
14. AREAS ENCLOSED BY SOLID WALLS AND CEILINGS MUST BE EQUIPPED WITH APPROVED SMOKE DETECTORS.
15. ALL EMPTY CARTONS OR CRATES MUST BE LABELED AND REMOVED FOR STORAGE OR THEY WILL BE REMOVED AS TRASH. Crates are not to be used as exhibit supports.
16. MATERIALS FOR HANDOUTS MUST BE LIMITED TO ONE DAY SUPPLY AND MUST BE STORED NEATLY WITHIN THE BOOTH. All storage must be clear of electric cables or junction boxes.
17. FLAMMABLE OR COMBUSTIBLE LIQUIDS ARE PROHIBITED INSIDE OF BUILDINGS EXCEPT AS APPROVED BY THE FIRE SAFETY OFFICE. Flammable thinners, solvents and paints, including aerosol cans, are strictly prohibited within the building.
18. ALL FIRE HOSE BOXES MUST BE KEPT COMPLETELY CLEAR. All fire exit signs must be unobstructed.
19. 9'0" wide aisles are the norm, although the state minimum is 5'0". A minimum of 20'0" in front of any exit / entrance door must be kept clear.

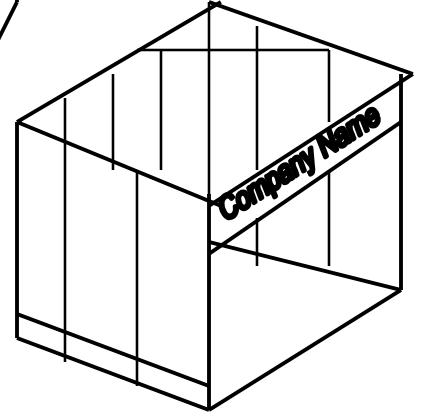
LABOR GUIDELINES – FOR ALL HAWAII CONVENTION SITES

1. Hawaii is a right-to-work state and "producer's choice" applies.
2. If a producer requests/mandates union labor, it is supplied.
3. 90% of the trade shows in Hawaii use non-union labor from the Service Contractor and exhibitors may install/dismantle their own exhibits freely.

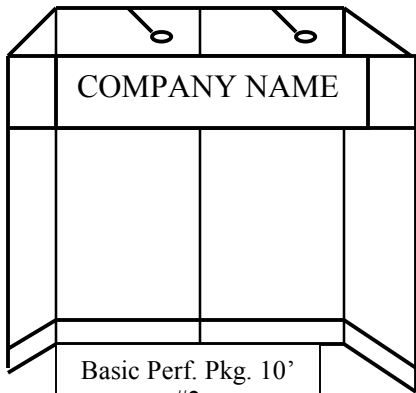
Basic Perf. Pkg #1
6' TableTop Display
Unit



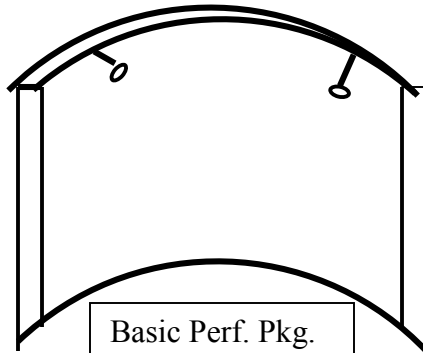
Basic Perf. Pkg. 10'
#1
10' x 10' Exhibit
Booth



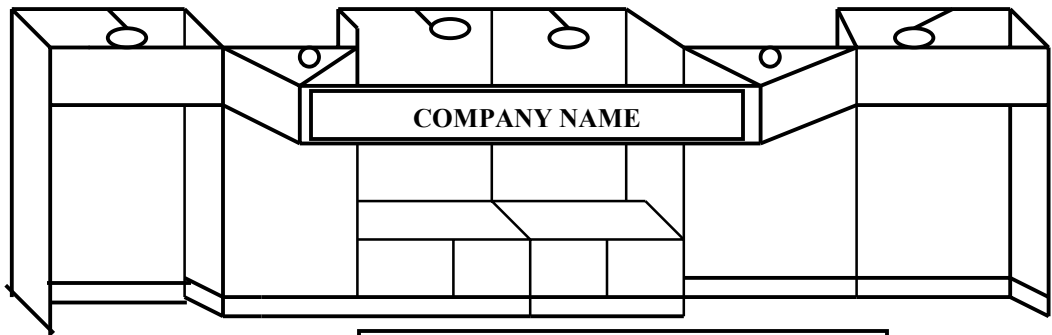
Basic Perf. Pkg.
10' #4
10' x 10' Exhibit Booth



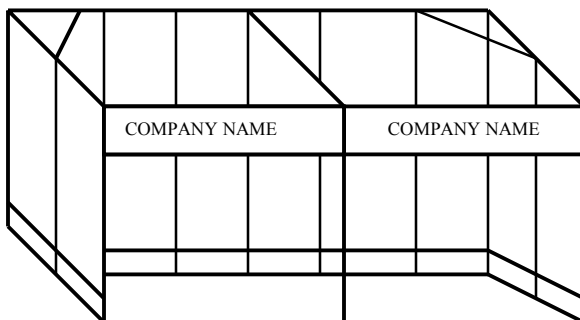
Basic Perf. Pkg. 10'
#2
10' x 10' Exhibit Booth



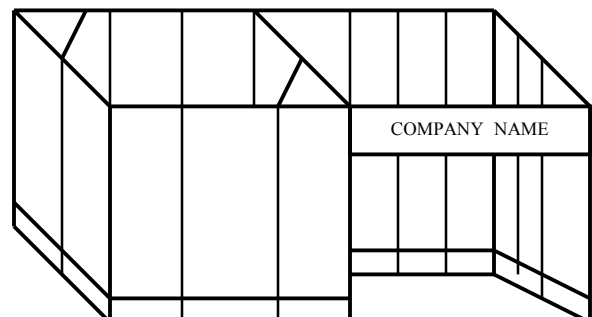
Basic Perf. Pkg.
10' #3
10' x 10' Exhibit Booth



Perf. Pkg. #1 10' x 20' Backwall



Perf. Pkg. #2 10' x 20' In-Line Exhibit.
Vertical support cannot be removed.



Perf. Pkg. #3 10' x 20' In-Line
Exhibit w/Conference Room



BASIC PERF PKG #1 TABLETOP



BASIC PERF PKG 10' #1



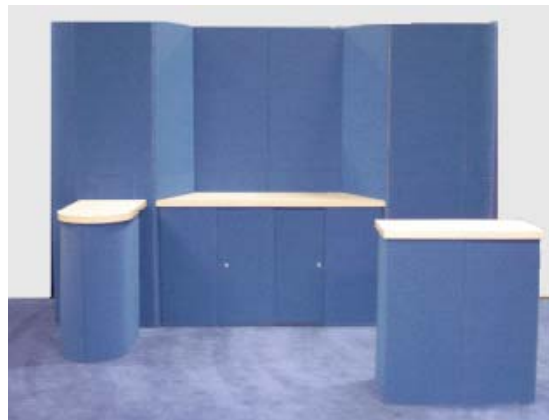
BASIC PERF PKG 10' #2



BASIC PERF PKG 10' #3



BASIC PERF PKG 10' #4



BASIC PERF PKG 10' #5



20' PERF PKG #1 W/VELCRO PANELS
(similar except middle will be straight counters)

